



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



September 12, 2019

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman
Commissioner, Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business: November Meeting Date Change – Penny will be having surgery

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The September 2019 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The September 2019 Expenditures per check # 5693 through 5723 for a total of \$10,077.70 (GEN \$3,609.17– EMS \$6,468.53) and Reimbursement Voucher to Imprest Account for a total of \$10,077.70) were approved as circulated.”

Commissioners’ comments: Safeguard Solution – laser checks

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The September 2019 Payroll Voucher in the amount of \$12,269.30 (Gen \$4,907.72 & EMS \$7,361.58), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated August 8, 2018 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – August 2019 TOTAL** \$328,447.81
 - General \$278,497.31 White Pass SD Fire Protection payment history
 - EMS \$24,188.46
 - Columbia Bank Imprest Acct \$25,762.04
- **EMS Account Receivable Billing Report – August 2019** \$39,277.30
 - GEMT Supplement/Payment – Balance – 28,333.91

- **MVC Accounts Receivable Billing Report - August 2019** \$500.00

Correspondence: See attached list

CHIEF'S REPORT: See attached

- Discussion of active and non-active volunteers
- Jeff will be on vacation Sept 18-3 ; Joni Linder and William Whitnell will oversee operations

UNFINISHED BUSINESS

Property – Driveway Access – Water – Electricity – phone - internet

- Nothing new

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list ??

- Nothing new

SUV – Support vehicle for Fire chief

- In use

Appreciation Dinner – Volunteers – Date, place, caterer, menu

- Need to set date

WA State Audit – 3 year accountability -

- Waiting for exit conference

NEW BUSINESS

November Meeting Date Change – Penny will be having surgery

- Commissioners agreed on November 7 at 5:30pm

COMMISSIONER'S COMMENTS

Chairman R. John Pollman will be attending the Risk Management in Ellensburg

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:00pm.

Next regular meeting will be held at the Main Station at 6:01 pm on October 10, 2019.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Ken ... - Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed 10.10.2019