



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14  
BOARD OF COMMISSIONERS  
REGULAR MEETING**



**Per Governor Inslee proclamation COVID19  
remote meeting / distancing**

**APRIL 9, 2020**

**CALL TO ORDER**

The regular meeting of the Board of Commissioners was called to order remotely via ZOOM by Chairman R. John Pollman at 5:59pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

**FLAG SALUTE**

Chairman R. John Pollman opened the meeting with the flag salute

**PRESENT**

Present: via Zoom Video Commissioners - Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

**Agenda Approval**

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:  
“The April 2020 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Expenditure and Reimbursement Voucher to Imprest Account Approval**

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The April 2020 Expenditures per check # 5993 through 6024 plus 1 EFT for a total of \$10,672.87 (GEN \$3,167.32 – EMS \$7,505.55) and Reimbursement Voucher to Imprest Account for a total of \$10,672.87 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Payroll Approval**

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

“The April 2020 Payroll Voucher in the amount of \$11,768.20 (Gen \$4,707.31 & EMS \$7060.89), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**Minutes Approval**

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated March 12, 2020 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

**SECRETARY’S REPORT**

**Financial report:** See Attached

- **Activity Report – MARCH 2020 TOTAL** \$370,714.49 excludes March interest
  - General - \$320,393.91
  - EMS - \$25,535.96
  - Columbia Bank Imprest Acct - \$26,784.62
- **EMS Account Receivable Billing Report** – \$25,843.20
  - GEMT Supplement/Payment – Balance – \$38,622.89
- **MVC Accounts Receivable Billing Report** - \$0

**Correspondence:** See attached list

**CHIEF'S REPORT:** See attached

- Have enough PPE (personal protection equipment) for now

**UNFINISHED BUSINESS**

**Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh**

- DOT Driveway Access – **nothing new**
- Survey - Butler Surveyor Chehalis, WA - deposit sent March 26, 2020

**Lexipol – Guideline and Policy – Fire Chief Jeff Jaques**

- Nothing new

**Airlift Insurance – Fire Chief Jeff Jaques**

- Nothing new

**WFCA Trusted Ins & Dental for District Secretary Penny Owens**

- Possibly cover 75%
- Will make decision at a later

**NEW BUSINESS – no new business**

**COMMISSIONER'S COMMENTS**

**Commissioner**

- Jeff is looking at chemical spray for the inside of the ambulance to kill the COVID19

**CLOSURE OF THIS MEETING**

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:25pm.

Next regular meeting will be held at the Main Station at 5:30 pm on May 14, 2020.

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Chairman R. John Pollman – Position #1

\_\_\_\_\_  
Penny Owens, Recording Secretary

\_\_\_\_\_  
Commissioner Kenneth Lindh – Position #2

\_\_\_\_\_  
Approval Date

\_\_\_\_\_  
Commissioner Frank Kittock – Position #3

**Approved & Signed - 5.14.2020**