



LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING



August 13, 2020

CORVID19 proclamation 20-28.8

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, Mary Pollman, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

NEW: AED Units, Garmin InReach communication devices

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The August 2020 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Kenneth Lindh:

“The August 2020 Expenditures per check # 6112 through 61391 for a total of \$7,362.53 (GEN \$1,963.90 – EMS \$5,398.63) and Reimbursement Voucher to Columbia Bank Account for a total of \$7,362.53 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The August 2020 Payroll Voucher in the amount of \$11,403.76 (Gen \$4,561.51 & EMS \$6,842.25), for Reimbursement to Columbia Bank Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated July 16, 2020 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – July 2020 TOTAL \$447,013.07**
 - General \$378,684.12
 - EMS \$41,530.05
 - Columbia Bank Checking Acct \$26,798.90
- **EMS Account Receivable Billing Report –\$37,304.70**
 - GEMT Supplement/Payment – Balance – \$32,953.75
- **MVC Accounts Receivable Billing Report - \$0**

Correspondence: See attached list

- Cancelled: LC Fire Commissioners Assn

- Changed Webinars: WFCM Annual Conference; WA Risk Management

CHIEF'S REPORT: See attached

- Fire Chief Jeff Jaques discussed

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- **DOT Driveway Access**
- Building Blueprints Ideas - Fire Chief Jeff Jaques
 - Width of new structure, and placement on property
 - After COVID19 restrictions - go onsite to tour various newly built fire department

Airlift Insurance for Volunteers, Commissioners, Fire Chief, Secretary – Fire Chief Jeff Jaques

- Air lift and life flight not under the same insurance program now

NEW BUSINESS

AED 4 units – Fire Chief Jeff Jaques

- Batteries older units - \$400, not best investment for 12-year-old equipment
 - New AED Units - \$10,400.
- Patches are compatible with our new Life Pak 15
 - Commissioner Kenneth Lindh suggested 3 new AED units and \$400 battery for Cispus

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“Purchase 3 new AED unites and 1 battery to replace Cispus’ Ambulance AED unit approved as discussed”

MOTION CARRIED UNANIMOUSLY

Garmin InReach Remote Area Communication Devices – Fire Chief Jeff Jaques

- Communication when out of radio and phone service area.
- Mini for portable transport like hiking and GPA version for the ambulance
- \$800, for 2 units - ambulance, & portable up hiking trail
- Monthly fee of \$20 each or suspend for \$10 month activate when in need
- Another option SAP phone - \$800 each plus \$20 monthly – research shows not reliable

On a motion made by Chairman R. John Pollman and seconded by Commissioner Frank Kittock:
“Purchase the 2 InReach Remote Communication Devices were approved as discussed”

MOTION CARRIED UNANIMOUSLY

COMMISSIONER'S COMMENTS

- Frank mentioned he would like another LUCAS purchased

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:04pm.

Next regular meeting will be held at the Main Station at 5:30 pm on September 10, 2020.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Kenneth Lindh – Position #2 Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 9.10.2020