



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING**



February 13, 2020

CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:30pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Chairman R. John Pollman opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business: LC Technology Services - Approval & Signatures – Fire Chief Jeff Jaques

Agenda Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman: “The February 2020 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The February 2020 Expenditures per check # 5932 through 5961 plus EFT of 2,836.30 for a total of \$29,033.32(GEN \$4,027.56 – EMS \$25,005.76) and Reimbursement Voucher to Imprest Account for a total of \$29,033.32 were approved as circulated.”

Commissioners’ comments: Delage, Knox, Go-Daddy, Stanley Oil

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Chairman R. John Pollman and seconded by: Commissioner Kenneth Lindh

“The February 2020 Payroll Voucher in the amount of \$10,711.55 (Gen \$4,284.62 & EMS \$6,426.93), for Reimbursement to Imprest Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The Minutes for the Regular Meeting dated January 9, 2020 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – February 2020 TOTAL** \$376,443.53
 - General \$311,466.61
 - EMS \$40,993.11
 - Columbia Bank Imprest Acct \$23,983.81
- **EMS Account Receivable Billing Report – February 2020** \$24,877.68

- GEMT Supplement/Payment – Balance – 33,819.52
- **MVC Accounts Receivable Billing Report - February 2020 \$500.**

Correspondence: See attached list

CHIEF’S REPORT: See attached

- Upgraded Wi-Fi and upgrade/migration to new server

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Nothing new to report

Lexipol – Guideline and Policy – Fire Chief Jeff Jaques – approval list

- Commissioners need to go through the list available

NEW BUSINESS

No new business

COMMISSIONER’S COMMENTS

No Commissioners comment

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:16pm.

Next regular meeting will be held at the Main Station at 5:30 pm on March 12, 2020.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Frank Kittock – Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 3.12.2020