



**LEWIS COUNTY FIRE PROTECTION DISTRICT NO #14
BOARD OF COMMISSIONERS
REGULAR MEETING
COVID19 proclamation/distance/up to 50 at meeting
September 10, 2020**



CALL TO ORDER

The regular meeting of the Board of Commissioners was called to order by Chairman R. John Pollman at 5:46pm at the Main Station located at 9978 U.S. Hiway 12, Randle, WA. 98377

FLAG SALUTE

Commissioner Kenneth Lindh opened the meeting with the flag salute

PRESENT

Present: Fire Chief Jeff Jaques, Commissioner Kenneth Lindh, Chairman R. John Pollman, Commissioner Frank Kittock, and Recording Secretary Penny Owens

ADDITIONS/DELETIONS

New Business: 1988 Pumper Truck will surplus by Riverside Authority

Agenda Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Chairman R. John Pollman:

“The September 2020 Agenda was approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Expenditure and Reimbursement Voucher to Imprest Account Approval

On a motion made by Commissioner Frank Kittock and seconded by Commissioner Kenneth Lindh:

“The September 2020 Expenditures per check #6141 through #6170 for a total of \$13,621.04 (GEN \$1,495.36 – EMS \$12,125.68) and Reimbursement Voucher to Columbia Bank Account for a total of \$13,621.04 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Payroll Approval

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman:

“The September 2020 Payroll Voucher in the amount of \$11,702.75 (Gen \$4,681.11 & EMS \$7,021.64), for Reimbursement to Columbia Bank Account were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

Minutes Approval

On a motion made by Commissioner Kenneth Lindh and seconded by Commissioner Frank Kittock:

“The Minutes for the Regular Meeting dated August 13, 2020 were approved as circulated.”

MOTION CARRIED UNANIMOUSLY

SECRETARY’S REPORT

Financial report: See Attached

- **Activity Report – August 2020 TOTAL** \$442,086.36
 - General \$374,621.74
 - EMS \$40,665.72
 - Columbia Bank Checking Acct \$26,798.90
- **EMS Account Receivable Billing Report** \$48,275.47
 - GEMT Supplement/Payment – Balance – \$37,510.98 – add AED’s Stryker to report
- **MVC Accounts Receivable Billing Report** \$765.00

Correspondence: See attached list

- Risk Management Annual Meeting – John will be attending
- WFOA & Snure Annual Conference – all by webinars

CHIEF’S REPORT: See attached

- John asked of those that did not complete obligation of EMT class commitment to dept
 - Discussion on process to continue EMTs and accountability to the others

UNFINISHED BUSINESS

Property – Driveway Access – Fire Chief Jeff Jaques – Commissioner Kenneth Lindh

- Nothing new to report

Airlift Insurance for Volunteers, Commissioners, Fire Chief, Secretary

- Nothing new

NEW BUSINESS

Surplus AEDs – Fire Chief Jeff Jaques

- Surplus most recent non active AEDs plus some older
- offer to business like Fishers, One Stop, Maple Grove RV, plus a few others, volunteers
 - the responsibility - patches and batteries are concern of the expenses
 - training, contract to accept and be responsible
- Fire Chief Jeff Jaques suggested a call to Attorney Joe Quinn to for liability

District Secretary – Resignation – November 30, 2020

- Commissioners accepted resignation and help during the transition
- Verified advertisement wordage, will post for 3 weeks to start Sept 16th , close on Oct 8th
- Discussed salary range, retirement, insurance, probation period
- Will have a special meeting to go through applicants and set up interviews – possible Oct 19 or earlier, will need to post

1988 Pumper Truck will be surplus by Riverside Authority - Fire Chief Jeff Jaques

- automatic transmission, large tank, and good pump
- for Cispus Fire Station as back up
- more volunteers can operate since automatic transmission
- max \$10,000, start with \$6,000
- Will not be available for surplus offers until after first of year

On a motion made by Commissioner Frank Kittock and seconded by Chairman R. John Pollman: “Commissioners agreed make an offer to Riverside Authority surplus for their 1988 Pumper truck from \$6,000 to \$10,000”

MOTION CARRIED UNANIMOUSLY

COMMISSIONER’S COMMENTS

Discussion of a much older Pumper truck at the district

CLOSURE OF THIS MEETING

With no further business to discuss, Chairman R. John Pollman closed the meeting at 6:58pm. Next regular meeting will be held at the Main Station at 5:30 pm on October 8, 2020.

Chairman R. John Pollman – Position #1

Penny Owens, Recording Secretary

Commissioner Kenneth Lindh – Position #2

Approval Date

Commissioner Frank Kittock – Position #3

Approved & Signed - 10.08.2020